

Clayton-le-Woods Parish Council

Clerk to the Council: Mrs Tracy Morris
Chorley Business and Technology Centre, Reception Block,
East Terrace, Euxton, Chorley. PR7 6TE.

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12th March 2018

Dear Councillor,

You are hereby summoned to attend the Ordinary Meeting of the Parish Council to be held on Monday 19th March 2018 at 7.30pm Chorley Business and Technology Centre, Reception Block, East Terrace, Euxton, Chorley. PR7 6TE.

The members will have an opportunity to meet Mrs Gill Egan who has been appointed in the post of Project Officer.

Yours sincerely,

A handwritten signature in black ink, appearing to read 'Tracy Morris', is written over a faint horizontal line.

Mrs Tracy Morris
Clerk to the Council

Agenda

- 1. To receive and accept apologies.**
- 2. Declaration of Interest.**
- 3. Public Participation – (Mrs D Dorwick re Cunnery Meadow) Chair.**
- 4. To approve the Minutes of the Ordinary Parish Council Meeting held on Monday 19th February 2018 (copy attached).**
- 5. Matters Arising**
- 6. To confirm the appointment of Cllr M Clifford on the liaison Committee with Quercia Ltd**
- 7. Response to Complaints Regarding Potholes within the Parish**

- 8. Update regarding CLW Bowling Club Annual Maintenance**
- 9. Play and Leisure Committee**
Update on Gough Lane Play Area
To agree £5000 for additional works to agreed contract
- 10. Whittle-le-Woods and Clayton-le-Woods War Memorial Committee**
Annual Grant Request £3,500.00
- 11. Proposal to Further Investigate Laying Paths at Whittle Spinney**
Confirmation of Unadopted Land in Clayton-le-Woods
Proposed cost of laying paths up to a maximum of £7343.85
- 12. Proposal to have an Installation to Commemorate 100th Anniversary of the end of the First World War**
10 inch Tommies £29.99 6 foot Tommies £750.00
- 13. To Inform the Council of the Entry to North West in Bloom at £130 (up to £4,000 approved budget)**
- 14. Spring /Summer 2018 Parish Newsletter**
Publication cost £1420 and £945 distribution cost
- 15. Grant Requests**
1. Clayton Brook Scout Group - Request for £705 to put towards the cost of purchasing tents
 2. Clayton Green Scout Group – Request for £1,100 to purchase a large tent
- 16. Annual Pay Increase Living Wage for the Lengthsmen £7.50 to £7.83 from 1st April 2018 (Increase £380.16 per annum)**
- 17. Proposal to Provide the Project Officer a Mobile Phone for Lone Working and £350 (phone) and £80 per year SIM**
- 18. Accounts for Payment.**
*Each account has been checked and countersigned by the Chairman prior to the meeting. All accounts include VAT where applicable.
Late Accounts List (To be tabled at Meeting)*

<u>Paym't Method/ Chq No.</u>	<u>March 2018 Accounts: -</u>	<u>£</u>
N/A	Lengthsmen (5no.) Salary (February 2018) Paid by Standing Order	720.00
N/A	Employee (1) Salary (February 2018) Paid by Standing Order	1334.40
D/D	Employee (1) / Employer Pension Contribution (February 2018)	418.68
D/D	Easy Websites Ltd. Monthly Hosting, Parish email	78.00

	addresses, Support.	
D/D	O2 Telefonica Monthly Fee for Parish Phone	10.84
B/T	Chorley Business Centre Monthly Rental	390.00
0050	Whittle-le-Woods and Clayton-le-Woods War Memorial Committee. Annual Grant	3500.00
0051	HMRC Tax and NI Contributions February 2018	446.79
0052	RHS North West in Bloom. Competition Entry Fee	130.00
Total Expenditure without late Accounts		£7,028.71

19. To discuss and make decisions on Planning Applications

Applications can be viewed on the Chorley Council website via the following link <http://planning.chorley.gov.uk/online-applications/>.

Application no: 18/00175/MNMA

Proposal: Minor Non Material Amendment to planning approval 17/01127/FULHH (Two storey rear extension, two storey side extension and dropped kerb to highway) involving a change to window arrangement to west elevation, including addition of roof light

Location: 34 Lancaster Lane Clayton-Le-Woods Leyland PR25 5SN

Application no: 18/00211/FULHH

Proposal: Part two storey and part first floor front extension.

Location: 6 Stoney Holt Clayton-Le-Woods Leyland PR25 5US

Application no: 18/00134/FULHH

Proposal: Garage conversion to living accommodation

Location: 45 Ashdown Drive Clayton-Le-Woods Chorley PR6 7SQ

Application no: 18/00159/FULHH

Proposal: Erection of two storey side extension

Location: 18 Clover Field Clayton-Le-Woods Chorley PR6 7RP

Application no: 18/00150/FULHH

Proposal: Single storey rear, single storey side, and first floor rear extensions

Location: 14 Camellia Drive Clayton-Le-Woods Leyland PR25 5RW

Application no: 18/00181/FULHH

Proposal: Single storey rear/side extension

Location: 28 Clover Field Clayton-Le-Woods Chorley PR6 7RR

Application no: 18/00199/CLPUD

Proposal: Application for a certificate of lawfulness for the conversion of a garage.

Location: 98 Lancaster Lane Clayton-Le-Woods Leyland PR25 5SP

20. Dates for Next Meetings

The proposal is to hold the Annual Meeting prior to the full parish council meeting at 7.00pm.

The next full parish council meeting has been agreed to be held on Monday 16th April 2018 at 7.30pm at the Chorley Business Centre East Centre Reception Block East Terrace Euxton Lane Chorley PR7 6TE.